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ARMY PUBLIC SCHOOL, PANAGARH

PO: PANAGARH, DIST: PURBA BARDHAMAN, PIN- 713420

Website: www.apspanagarh.com

Contact No: 0343-2513216

E-mail: aps.panagarh2012@gmail.com

1. Army Public School, Panagarh invites sealed tenders from eligible Bidders for the following project:

Ser No	Name of project	Remarks
(a)	Procurement of IT Equipments (Interactive projector short throw and accessories)	As per details uploaded in website

2. Bidders are required to submit Technical and Financial Bids on tender documents as uploaded on APS, Panagarh website or contact on the number given above for physical collection of tender documents from APS, Panagarh. Bids will be submitted in sealed envelopes mentioning the name of items on the top cover of the envelope.

3. Details of the above projects along with list of required documents for bidding may either be obtained from APS, Panagarh or downloaded from the website of school (www.apspanagarh.com).

4. **Location of the Tender Box:** Main gate, Army Public School, Panagarh.

5. **Payments:** No Advance payments will be made. Payment will be made for items after successful acceptance of items by the school management.


Principal

REQUEST FOR PROPOSAL

Principal
Army Public School
Panagarh
PO: Panagarh
Dist: Burdwan
WB-713420

TO BE UPLOADED IN WEBSITE

INVITATION OF BIDS FOR PROCUREMENT OF IT EQUIPMENTS (INTERACTIVE PROJECTOR SHORT THROW AND ACCESSORIES) AT ARMY PUBLIC SCHOOL, PANAGARH

Sir,

1. The Bids OTE (Open Tender Enquiry) are invited from vendors by Army Public School, Panagarh for supply and execution of items. The tender reference number is 049/APS/01/A, Dated: 29 Oct 2024
2. The address and contact numbers for seeking clarifications regarding this RFP are given below:-
 - (a) Postal address for sending requisite documents - Principal
Army Public School
Panagarh
P.O.Panagarh
Dist: Burdwan
WB-713420
 - (b) Bids/queries to be addressed to - Principal, APS, Panagarh
 - (c) Name/designation of the contact personnel - Mr Mukesh Kumar Parasar
Principal, APS, Panagarh
 - (d) Telephone numbers of the contact personnel - 0343-2513216
 - (e) e-mail ID of contact personnel - aps.panagarh2012@gmail.com
3. This RFP is divided into following Parts as follows:-
 - (a) **Part-I.** Contains General information and Instruction for the Bidders about the RFP such as the time, place of submission and opening of tender, validity period of tenders, Delivery Period, Mode of Delivery and consignee details etc.
 - (b) **Part-II.** Contains essential details of the items / stores required, such as the schedule of requirement (SOR), along with Technical Specification.
4. **Placement of order.** The purchase/ work order will be placed on successful conclusion of negotiations on L1 firm.
5. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.
6. **Commercial Bid.** Commercial Bid is to be submitted strictly in accordance with **Annexure IV** to this tender enquiry. The Commercial bid once opened will not be subjected to unilateral revision by the firm, unless the firm is called for price negotiations by the board of Officers.
7. Please acknowledge receipt.

PART I – GENERAL INFORMATION

1. **Last date and time for depositing the Bids. (16 Nov 2024)**, The sealed Bids (Technical bids and Commercial bids) should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.
2. **Manner of depositing the Bids.** Sealed Bids should be either deposited in the Tender Box marked as Bids for **procurement of IT Equipment for APS Panagarh** or send by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or no delivery/non-receipt of Bid documents. Bids sent by FAX or email will not be considered (unless they have been specifically called for by these modes due to urgency).
3. **Time and date for opening of Bids. (20 Nov 2024)** If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).
4. **Location of the Tender Box.** “TENDER BOX” is placed at **Entrance Gate of APS Panagarh School, (Entry through Gate no – 1, Panagarh Mil Stn.** Only those Bids that are found in the tender box will be opened. Bids dropped/ deposited in the wrong Tender Box will be rendered invalid.
5. **Place of Opening of the Bids.** **Principal’s Office APS Panagarh.** The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Important technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.
6. **Opening of Bids (Technical and Commercial).** In case of the Two-bid system, only the Technical Bids shall be opened as per critical date sheet mentioned in this tender document. Date of opening of the Commercial Bids will be after two days of acceptance of the technical bids. Commercial Bids of only those firms will be opened whose technical bids are found compliant/suitable after technical evaluation is done by the buyer.
7. **Forwarding of Bids.** Bids should be forwarded by Bidders on the document as downloaded from APS, Panagarh website under their original memo/letter pad inter alia furnishing details like TIN number, GST number. Bank address with NEFT Account if applicable, etc and complete postal & E-mail address of their office.
8. **Validity of Bids.** The Bids should remain valid till **60 days** from the last date of submission of the Bids.
9. **Earnest Money Deposit.** Bidders are required to submit Earnest Money Deposit (EMD) for sum of Rs 10,000/- (Rupees ten thousand only) in favour of APS Panagarh along with their bids. The EMD will be submitted in the form of Demand Draft or FDR from any of the public sector bank or private sector bank authorized to conduct government business as per form of DPM 13 (Available in MoD website and can be provided on request). EMD of unsuccessful bidders will be returned within 15 days after the award of contract or expiry of bid validity whichever is earlier. EMD of successful bidder shall be returned within 15 days after receipt of Performance security/Bank Guarantee.
10. **Delivery Schedule.** Delivery of stores and execution of work will be completed within **15 Days** from the date of issue of work Order at **APS, Panagarh**. Date of supply will be strictly followed. Principal, APS Panagarh reserves the right to not to accept supplies after the stipulated delivery period and cancel the supply order. No extension will be granted to the firm in the deadlines to supply the stores. If any delay is expected in delivery of stores, it has to be informed to the school at least 7 days in advance. For every week of late delivery LD will be 0.5% of Supply Order value to max of 10%. Principal, APS Panagarh will be sole authority in entertaining any request for extension of deadlines to supply stores.
11. **Inspection Authority.** The store will be subjected to an inspection to ascertain that they confirm to the specification as laid down in the supply order by Board of Officer detailed by HQ 59 Inf Div. The costs incurred during inspection, if any (only for testing of material), will be borne by the Vendor / Supplier.
12. **Specification:** The Seller guarantees to meet the specifications of the Supply Order and to incorporate the modifications to the existing design configuration to meet the specific requirement of the Buyer Services as per modifications/requirements recommended after the Maintenance Evaluation Trials. All technical literature and drawings shall be amended as per the modifications by the Seller before supply to the Buyer. The Seller, in consultation with the Buyer, may carry out technical up gradation in the design, drawings and specifications due to change in manufacturing procedures, indigenization or obsolescence.

13. **Quality** : The quality of the stores delivered according to the present Supply Order shall correspond to the technical conditions and standards or specifications enumerated as per QUOTATION and shall also include therein modification to the stores suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the stores to be supplied under this Supply Order shall be new i.e. not manufactured before (Year of Supply Order), and shall incorporate all the latest improvements and modifications thereto and spares of improved and modified equipment are backward integrated and interchangeable with same equipment supplied by the Seller in the past if any. The Seller shall supply an interchangeability certificate along with the changed part numbers wherein it should be mentioned that item would provide as much life as the original item.

14. **Quality Control.** The supplier will be responsible for quality of items.

15. **Bank Guarantee (BG):** The firm declared as L1 vendor shall submit a Bank Guarantee of PSU Banks only which is of 10% of the total amount. The BG will be returned to the L1 vendor after completion of warranty period of the product.

16. **Consignee Details:-**

(a) The store will be consigned to APS Panagarh, WB-713420

(b) Delivery will be at, **as specified in Supply Order.**

(c) The rate quoted is accepted for delivery of stores inside the premises of the consignee i.e. unloading at the consignee end will be arranged by the Supplier.

17. Board of Officer detailed by HQ 59 Inf Div reserves the right to inspect the stores to a second inspection by any authority nominated by him or to inspect the stores himself, and may reject them if not found conforming to the laid down specifications, within in a period of six months from the date of acceptance by the normal inspecting authority mentioned above, even if the stores have been accepted, passed and paid for. The supplier shall replace such stores with the stores of correct specifications within a period of one month on receipt of due notice in writing by the Presiding Officer at the (Supplier) cost.

18. **Paying Authority.** The bills of the complete items should be prepared in favor of Principal, APS Panagarh as per IAFA-68, duly revenue stamp affixed in triplicate and should be forwarded to APS, Panagarh. The payment of bills will be made on submission of the following documents by the Seller to the Authority issuing supply order along with the bill:-

- a. Ink-signed copy of contingent bill / Seller's bill.
- b. Ink-signed copy of Commercial invoice / Seller's bill.
- c. CRVs in duplicate to be co-ordinate with user.
- d. Opening Board of stores.
- e. Bank guarantee for advance, if any.
- f. Guarantee / Warranty certificate.
- g. Details for electronic payment via Account holder's name, Bank name, Branch Name and address, Account type, Account number, IFSC code, MICR code (if these details are not incorporated in supply order/contract).



TECHNICAL BID

PART – II

ESSENTIAL DETAILS OF ITEMS/ STORES / SERVICES REQUIRED FOR APS PANAGARH

1. **Schedule of Requirements.** List of items / stores / services required is as follows:-

Ser No	Description of items	A/U	QTY	Complied Yes /No	Brand Make/Model
(a)	Projector: BenQ – Interactive projector Short throw. Model No: WXGA/ MW809STH Brightness (ANSI lumens) : 3600 Native Resolution: WXGA (1280x800) Native Aspect Ratio: 16:10 Contrast Ratio (FOFO): 20000:1 Display colour: 10-bit (1.07 billion colors) Light source: Lamp Normal 6000 hrs, ECO 10000 hrs, Smart eco 10000 hrs, Lamp save 15000 hrs	Nos	10		
(b)	Projector holder short throw for BenQ & ACER (with Installation Accessories)	Nos	02		

Company's Stamp/Seal

Date :

Signature_____ (Authorized Signature)
Name

ANNEXURE I

EARNEST MONEY DEPOSIT (EMD) CERTIFICATE

1. It is hereby certified that this firm has deposited the Earnest Money Deposit (EMD) amount of Rs 10,000/- to APS Panagarh in the form of DD, Bankers Cheque, FDR or Bank Guarantee.
2. In case of any discrepancy in this regard, the firm will be disqualified in technical bid.
3. I understand and agree that no compensation will be sought from the Govt or from any officer or other rank or from employee of the Indian Army in respect of the above and further agree so as to bind myself any heirs, my executors and administrators to indemnify you and officer or other rank or employee of Indian Army, any of them arising out of any act or default on the part of this firm.

Company's Stamp/Seal

Date:

Signature_____

(Authorized Signature)

Name

ANNEXURE II

SECURITY DEPOSIT (BG/FDR) CERTIFICATE

1. It is hereby certified that this firm will deposit an amount of 10% of the supply order amt as security deposit in the form of valid bank guarantee/FDR within 10 days of the acceptance of tender.
2. In case of any discrepancy/ failure in this regard, the firm is liable to be black listed.
3. BG/FDR may encase without any notice to this firm, if any defect intimated to this firm and not been rectified within two weeks.
4. I understand and agree that no compensation will be sought from the Govt or from any officer or other rank or from employee of the Indian Army in respect of the above and further agree so as to bind myself any heirs, my executors and administrators to indemnity you and officer or other rank or employee of Indian Army, any of them arising out of any act or default on the part of this firm.

Company's Stamp/Seal

Signature _____
(Authorized Signature)
Name

Date :

ANNEXURE III

WORK COMPLETION CERTIFICATE

1. This is certified that this firm will complete supply and execution of work/supply of items **within 15 days** after the placement of Work Order.
2. In case of delay, accepting officer reserve the right not to accept this supplies and cancel the supply order of the balance quantity.
3. I understand and agree that no compensation will be sought from the Govt or from any officer or other rank or from employee of the Indian Army in respect of the above and further agree so as to bind myself any heirs, my executors and administrators to indemnity you and officer or other rank or employee of Indian Army, any of them arising out of any act or default on the part of this firm.

Company's Stamp/Seal

Signature _____
(Authorized Signature)
Name

Date :

**COMERCIAL BID****ESSENTIAL DETAILS OF ITEMS/ STORES / SERVICES REQUIRED**

1. **Schedule of Requirements.** List of items / stores / services required is as follows:-

Ser No	Description of items	A/U	QTY	Rate (in Rs)	Amount (in Rs)
(a)	Projector: BenQ – Interactive projector Short throw. Model No: WXGA/ MW809STH Brightness (ANSI lumens) : 3600 Native Resolution: WXGA (1280x800) Native Aspect Ratio: 16:10 Contrast Ratio (FOFO): 20000:1 Display colour: 10-bit (1.07 billion colors) Light source: Lamp Normal 6000 hrs, ECO 10000 hrs, Smart eco 10000 hrs, Lamp save 15000 hrs	Nos	10		
(b)	Projector holder short throw for BenQ & ACER	Nos	02		

Company's Stamp/Seal

Date :

Signature _____
(Authorized Signature)
Name:

